

IMPORTANT PARENT/CHILD INFORMATION IF YOUR CHILD IS SIGNED UP FOR CAMP 2018

❖ Please keep the following pages for your records

What should my child wear and bring to camp every day?

WEAR

- SNEAKERS
- SUNSCREEN & BUG SPRAY
- BATHING SUIT (refer to beach day, Nick's Lake & Water Park)

BRING

- WATER BOTTLE (water throughout the day-juice box optional for lunch)
- SUN SCREEN & BUG SPRAY (see permission slip)
- CHANGE OF CLOTHES
- SNACK
- LUNCH
- KLEENEX
- LIGHT JACKET/SWEATER
- HAND SANITIZER
- BACK PACK (no wheels/rolling pack backs due to safety hazards)
- FLIP FLOPS

Please label everything and put it in a backpack.

Beach Day, Nick's Lake, Water Park

In addition to the items above, please have your child WEAR a bathing suit under his/her outfit, pack flip flops and a towel on the days we are at the TOW Beach, Nick's Lake or at the Water Park.

Sunscreen and Bug Spray (Department of Health Guidelines)

If your child cannot apply sunscreen/bug spray, or is not able to do it well enough, a counselor can assist only if we have a signed permission form by the parent/guardian.

Personal Belongings

Please **do not** send any personal belongings to camp, such as toys, stuffed animals, cell phones, Gameboys, iPods, trading cards, makeup etc. It becomes a distraction for your child, other children and it takes away from our activity time.

Lost & Found

It is extremely important to label everything your child brings to camp. All personal items left at Camp will be brought to Jackie Englert's office located in the Town Offices (Information Center next to the covered bridge). You may pick them up Monday – Friday 9:00 a.m. to 4:00 p.m. Items remaining after August 15, 2018 will be discarded.

Camper Shirts



This year each camper will receive a shirt with our new name and logo! Campers will be expected to wear their shirt on all trip days. The counselors will remind you when to send your child to camp wearing his/her shirt.

Drop Off/Pick Up Procedures

- Drop off and Pick up times are the same regardless of location. Please refer to the Camp Schedule for any changes/details.

Drop off: 9:00 a.m.

Pick up: 1:00 p.m.

Please arrive promptly at 9:00 a.m. and again at 1:00 p.m.

- Drop off and Pick up locations will vary based on activity.

It is very important that you arrive on time to drop off and pick up your child/children. If you have an emergency, please call the Camp Director at 315-399-0748.

Check In/Check Out System (Department of Health Guidelines)

In the morning and at the end of the day, please find the counselor with the clipboard and sign your child/children in and out. We will have a name tag for your child to wear for the first few days so everyone can get acquainted. This system is also designed for the safety of the children. Only the names listed on the permission form will be able to drop off/pick up your child. If you wish to add an additional person, please give us something in writing. If your child is unable to attend camp, it is helpful if you contact Jackie Englert at 315-399-0748

Fire Drills (Department of Health Guidelines)

For safety purposes, multiple fire drills will be conducted throughout the duration of camp. If you would like more information, please contact Jackie.

Lost Camper/Swimmer (Department of Health Guidelines)

For safety purposes a brief discussion with the campers will be given within the first 10 days on why the 'buddy system' is important and the procedure on locating a camper or swimmer if one is missing.

Additional Library Time

This year we plan to spend more time at the library. In addition to the Thursday Library Program (July 5-August 2) we will take the campers in small groups to the library on Thursday morning. The counselors will help your child pick out a book. Your child will have the book for a week and bring it back to camp the following Thursday (or when finished). Your child will be able to take another book home **ONLY** if he/she has returned the previous book. Our goal is to increase accessibility to the library, provide extra time to select appropriate books that will motivate children to read over the summer months. As the Town and School continue to work together, the school created a list of books that are grade appropriate. We will use this list to help your child pick out a book. The book your child chooses will be put on the library card application that is attached. Please complete the application at the end of the packet ***EVEN IF YOU CURRENTLY HAVE A LIBRARY CARD*** and return it with the camp packet.

Beach and other Water Activities (Department of Health Guidelines)

We are very fortunate to live in a town with a beautiful beach. One day is set aside for each child's swimming ability to be assessed by a WSI certified lifeguard. This lifeguard will be put each camper in a specific group based on their swimming ability. **Any child that misses the day of assessment (see schedule) will be considered a non-swimmer and be placed in the designated non-swimmer area regardless of their swimming ability. There are no exceptions to this procedure.** Color coded wristbands will be worn by the children at all time while in or near the water. Each counselor will be assigned a group of children. Each child will be assigned a 'buddy'. After the groups are made and the buddies are chosen, we explain to the children they need to talk to their counselor first about the choice of location they wish to make on the beach. Children are required to make their counselor aware when they are going into the water (with their buddy), getting out of the water, or playing in the sand.

Our counselors are constantly doing a head count not only their group, but the whole group as well. Each counselor is assigned a 'zone' on the beach. The zones are as follows: Dock, Sand, Swings, and Water. Depending on where the majority of the children are playing will determined how the counselors are dispersed. Positioning a couple counselors on the dock is the ideal way to keep an eye on all the children because they can see the sand, swings and water. The other counselors will be dispersed throughout the water and on land.

Other trips with water will include the Waterpark and Nicks Lake. Once we arrive, we will discuss with the lifeguards a positioning plan that compliments their routine.

Please note, camp does not provide swim lessons or flotation devices.

Campers are not allowed to bring flotation devices to the beach or on water trips.

Bowling

Bowling requires all participants to wear socks. If your child is not wearing socks on the day of bowling, someone at the facility will call you and ask for your credit card to charge the socks to your account.

Facebook, Website, Newspaper and other Social Media

We are always trying to improve upon our communications with parents and the community.

For your convenience, you can refer to the Recreation Department Facebook page for pictures and updates.

Our local papers will be invited to cover some of our events and some pictures will be used in our advertisements.

Facebook@townofwebbrecreationdepartment

Website@ www.townofwebb.org or www.olforgeny.com

Medications At Playschool Camp (Department of Health Guidelines)

Several parents/guardians have asked about the procedure/guidelines for the counselors dispensing medication. In compliance with the Department of Health rules and regulations, the counselors are not authorized to dispense or administer any medications, over the counter (bug spray and suntan lotion are the only two exceptions) or prescribed to the campers.

However, if a camper is able to self-administer his/her own medication(s), the medicine must be in its original container and a written order from the physician must accompany each medication stating the following information:

- Name of patient
- Name of medication
- Directions of medication (time, dosage, etc.)
- The patient is able to self-administer the medication

As a precautionary measure, our staff will call 911 after the child self-administers his/her medication to be sure there is not an adverse reaction.

Self-administered medications must be given to the Camp Director and not a counselor.

Should you have any questions regarding the medication policy, please contact Jackie Englert, Recreation & Camp Director or Dave Berkstresser, Camp Health Director.

Activities

As we try to organize interesting and different adventures for the campers, it may be necessary for some campers to do modified/different activities that correspond more appropriately with their age and ensure their safety.

Camp Conduct

The staff is dedicated to providing a fun and safe environment that will make your child look forward to participating in camp each day.

Please review these guidelines and action plan with your child(ren)

To promote good behavior, campers must agree to abide by the following guidelines:

- ✓ I will be honest and respectful of peers, camp staff, equipment and myself.
- ✓ I will follow rules and directions at camp.
- ✓ I will keep my hands and feet to myself.
- ✓ I will not throw sticks, sand, rocks, dirt or mulch.
- ✓ I will always get permission from a counselor to get a drink or to use restroom.
- ✓ I will behave appropriately and use appropriate language.
- ✓ I will participate in camp activities with a positive attitude.
- ✓ I will always show good sportsmanship.
- ✓ I will stay with the camp counselors and camp group at all times.
- ✓ I will do my best to have FUN!

Disciplinary Action Plan

1st Offense – Verbal warning. The counselor speaks with the camper and notifies the parent/guardian.

2nd Offense – Loss of activity time. The counselor removes the campers from the activity and notifies the parent/guardian.

3rd Offense – The camper will meet with the Camp Director and the parent/guardian will be notified.

4th Offense – Meeting with Camp Director, Parents and Camper to determine an action plan.

We appreciate your co-operation.